

eCopy ShareScan Email and Folder Watching Service

The Email and Folder Watching Service enables organizations to automate their most important electronic document-capture workflows and centralize the way those workflows are managed. With the Email and Folder Watching Service, eCopy ShareScan can support workflows from virtually any source, including A4 MFPs, scanners, cloud storage, PCs, and mobile devices. Now any system or device that can send electronic documents to a folder or email address can act as a capture source—making eCopy ShareScan workflows more powerful and comprehensive than ever. Features and Benefits

Email and Folder Watching Service

Automate your most important electronic document-capture workflows.

The Email and Folder Watching Service captures electronic files and documents by monitoring network folders or email address. This enables organizations to expand eCopy ShareScan workflows to include electronic documents, files, and images from virtually any source—including mobile devices email addresses, and MFPs or scanners not on the supported device list.

Feature	Benefit
Automated File Conversion	Users can quickly and easily transform any PDF or TIFF file to a fully formatted Word or Excel file by simply sending it to a designated email address monitored by the Email and Folder Watching Service.
Integrations with eCopy Connectors and Extenders	With the Email and Folder Watching Service, there is no limit to the workflows you can automate. eCopy ShareScan extenders such as forms processing and barcode recognition can save users significant document handling time and steps by automatically processing and routing transactional documents.
Load Balancing	With eCopy ShareScan 5.2 and the Email and Folder Watching Service, multiple jobs can be processed simultaneously with one or more servers for high scalability and performance.
Graphical Workflow Configuration	Minimal learning curve setting up powerful electronic workflows is fast and easy with script free configuration of workflow rules.
Scalability and Centralized Management	The Email and Folder Watching Service can have unlimited eCopy ShareScan Servers leverage the same license all pointing to a single processing folder to give very high scalability. When a central database is used, all the ShareScan managers will pull from the same license for ease of management.

Sample Workflows and Use Cases

- Mobile capture
- PDF creation server
- PDF conversion server
- Back file scanning to digital archive
- Production imaging server
- Hot folder electronic document capture workflows
- A4 MFP, network and desktop scanner capture workflow automation
- Batch conversion to searchable PDF/A for eDiscovery and eFiling
- Batch scanning of patient record into Electronic Health Records

Document Formats

Capture: PDF, PDF/A, .DOC/X, .XLS/X, JPEG, TIF

Output: PDF, PDF/A, .DOC/X, .XLS/X, TIF

Minimum System Requirements:

- eCopy ShareScan® v5.2 or higher
- Extender Support: Any eCopy extender that can be configured and used without user input can be used with the Email and Folder Watching Service, including barcode recognition, image enhancement, forms processing, lookup extender, and more.
- Connector Support: The Email and Folder Watching Service can be used with any connector that can be configured in an “express mode,” or those can be configured in a manner that does not require the UI to be displayed.
- For the latest supported platforms for eCopy ShareScan, please visit: <http://www.ecopy.com/support/platforms.htm>

Licensing Information

- The Email and Folder Watching Service is licensed as an add-on license to any eCopy ShareScan bundle.
- Each license gives the licensee the right to attach up to 100 non-eCopy enabled devices.
 - There is a page volume limit of 100,000 pages per year, and the page count automatically renews each year.
 - Additional page volume and device licenses can be added as needed.

About Nuance

Nuance Communications, Inc. is a leading provider of voice and language solutions for businesses and consumers around the world. Its technologies, applications and services make the user experience more compelling by transforming the way people interact with devices and systems. Every day, millions of users and thousands of businesses experience Nuance’s proven applications.

Learn more at www.nuance.com